

There's more to you. There's more to MCC.

Services for Students

Career Center

www.monroecc.edu/go/careercenter

Career Center ~ Mission Statement ~

The mission of the Career Center is to enhance student success by providing comprehensive career, transfer and employment services. The staff is committed to fostering individual growth and development by assisting students with their academic, career and employment needs. Partnerships and collaborative efforts are developed with alumni, faculty, businesses, organizations, colleges and universities to help students explore various career, experiential, employment and transfer opportunities. The Career Center envisions career development as a life-long process and empowers students through its programs and services to develop and implement a plan to achieve their current and future career goals.

Career Center

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 Rochester, New York 14623-5780
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 Fax: 585-292-3848
www.monroecc.edu/go/careercenter



Colleges MCC Graduates Have Transferred to Include:

- | | |
|--|-----------------------------------|
| SUNY Brockport | Rochester Institute of Technology |
| SUNY Buffalo State | St. John Fisher College |
| SUNY College of Technology at Alfred | University of Rochester |
| SUNY Cortland | Alfred University |
| SUNY Fredonia | Clarkson University |
| SUNY Geneseo | Cornell University |
| SUNY Oswego | Hobart & William Smith Colleges |
| SUNY Oneonta | Keuka College |
| SUNY College of Environmental Science & Forestry | Ithaca College |
| SUNY University at Albany | New York Chiropractic College |
| SUNY Upstate Medical University | Niagara University |
| SUNY University at Binghamton | Pennsylvania State University |
| SUNY University at Buffalo | Rensselaer Polytechnic Institute |
| SUNY Empire State College | Syracuse University |
| Nazareth College | Wells College |
| Roberts Wesleyan College | |

Employers Hiring MCC Graduates Include:

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| Bausch & Lomb | Monroe County Airport |
| Blue Frog Internet | Nixon Peabody LLP |
| City of Rochester | Paetech Communications |
| Coca-Cola Enterprises | Park Ridge Hospital |
| Democrat & Chronicle | Parlec, Inc. |
| Disney World | Paychex, Inc. |
| Eastman Kodak Company | Rochester Gas & Electric |
| Excellus Blue Cross/Blue Shield | Rochester General Hospital |
| Exxon Mobil | Rochester Police Department |
| FedEx | Strong Health |
| Frontier Communications | Telecomp, Inc. |
| Harris Interactive | United Parcel Service |
| Highland Hospital | Urban League of Rochester |
| IBM Corp. | Visiting Nurse Service |
| IDE Radiology | Wegmans Food Markets |
| ITT Industries | WXXI |
| Kaufmann's | Xerox Corporation |
| Monroe County | YMCA |

Monroe Community College is a unit of the State University of New York. It is the policy of the University and of this College not to discriminate on the basis of sex, race, color, religion, national origin, disability, age, marital status or sexual orientation in admissions, employment, and treatment of students and employees in any educational program or activity.

Career Services

Career Counseling - Individual appointments and walk-in times are available to assist students with learning more about themselves, understanding their career decision-making process, and helping students integrate this information to make appropriate career choices.

Assessment Tools - During the career development process a Career Counselor may determine that a student would benefit from taking a self-assessment inventory. These assessments provide important information related to career selection, career options, and professional development. A variety of assessments are available including, FOCUS, Myers-Briggs Type Indicator, Strong Interest Inventory and the Self-Directed Search.

Career Profiles - Career Profiles provide students with valuable career related information including descriptions, related careers and job titles, salary information and educational/training requirements. Career Profiles are available for all academic programs at MCC and can be obtained from the Career Center web site or picked up in the Career Library.

Transfer Guides for Career Planning - Transfer Guides for Career Planning highlight prerequisite and recommended courses for transferring, criteria for acceptance into a program of study, information about the transfer application process, a listing of colleges and universities offering the degree programs, descriptions of the career field and related occupations.

Co-ops and Internships - Located within the Career Center, the Experiential and Adult Learning Office assists students seeking co-ops and internships. Co-op programs give students hands-on experience in their field of study. Students work at least 225 hours each semester, complete a semester-long class and earn 4 to 6 credits. Internships teach students important job skills and let them gain practical experience. Students work a total of 135 hours each semester and earn 3 credits.

Transfer Services

MCC has designed a variety of transfer services to fit the needs of individual students. Since colleges and



universities have distinct admission standards and course requirements, we encourage you to plan a program with a career counselor as early as possible in your college career.

Transfer Counseling

Individual appointments, walk-in times and "Quick Question" forms are available for students seeking assistance with transfer opportunities.

Articulation Agreements

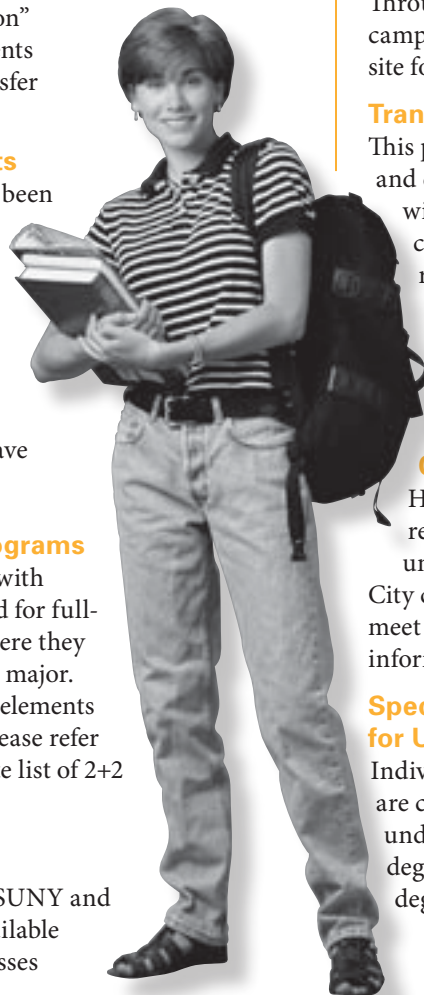
Numerous agreements have been signed with various four-year colleges which define the requirements for optimal transfer to parallel programs at those institutions. Please refer to our website for a list of colleges with whom we have articulation agreements.

2+2 Dual Admission Programs

These innovative programs with specific colleges are designed for full-time students who know where they wish to transfer and in what major. Transfer is guaranteed if all elements of the agreement are met. Please refer to our web site for a complete list of 2+2 programs and audit sheets.

College Applications

Admission applications for SUNY and local private colleges are available in the Career Center. Addresses



and telephone numbers can be obtained for those seeking admission applications from other colleges and universities. Our web site also links to numerous on-line applications from local and regional institutions.

Transfer Resources

Catalogs, videotapes, DVD's, transfer guides and other information are on hand for students to use in our Career Library. There are also numerous links to various colleges and universities including financial aid resources through our web site.

On-Campus Visitations

Throughout the year, recruiting visits are scheduled on campus by four-year colleges. Please refer to our web site for an updated listing.

Transfer Advisor-in-Residence Program

This program is designed for students who are serious and decisive about attending specific colleges. Students will be able to meet one-on-one with a transfer college representative on the MCC campus. Please refer to our web site for an updated listing.

Transfer Scholarship Information

A brochure is published annually outlining scholarships for transfer students at various four-year colleges.

College Transfer Fairs

Held during the Fall, these events bring representatives from over 50 colleges and universities to both the Brighton and Damon City campuses. This is an opportunity for students to meet the representative and collect transfer college information.

Special Programs and Scholarship Information for Underrepresented Students

Individualized advisement and scholarship information are components of this program, designed to assist underrepresented students with transfer to bachelor degree programs upon completion of their MCC degree.

Job Search Services

A comprehensive program of job search services is available to help students find full-time career-related employment, as well as part-time and summer jobs while they are in school.



Job Search Counseling

Individual appointments and walk-in times are available for students seeking job search assistance.

Mock Interviews

Practice your interviewing techniques and receive feedback via a mock interview.

48-Hour Resume Critique Service

Drop off an updated copy of your resume to be critiqued by a counselor, and pick it up 48 hours later.

Workshops

A variety of workshops, including Resume and Cover Letter Writing, Interviewing Techniques and Job Search Strategies are offered.

Job Search Resources

The Career Library contains career planning, occupational and job search resources, job vacancy listings, job search and organizational videotapes and employer literature. The Career Center web site features links to internet sites that contain job listings, resume databases and organizational information.

Recruitment Programs

Numerous recruitment programs exist to help students connect with employers for full-time, part-time and summer jobs. Please refer to the calendar of events on our web site for upcoming programs.

On-Campus Interviews - Employers conduct individual interviews on-campus with candidates interested in full-time employment.

Employer Information Tables - Employers host tables in the Campus Center to connect with students about their organization and their hiring needs.

Job Fairs - Job fairs provide a forum for students to learn about full-time, part-time and summer employment opportunities with many organizations in one location on one day.

Resumes-on-File - Throughout the year employers contact the Career Center seeking to interview and hire qualified MCC students and alumni. Keep an updated copy of your resume on file with the Career Center.

Resume Referral - The Career Center collects and submits students' resumes to organizations which are seeking candidates to fill full-time job openings.

"The Job Connection" (Internet-accessible job listings) - The Job Connection is a database of employment and experiential opportunities. It contains full-time, part-time and summer job vacancies and co-op, internship and community service/volunteer positions.

 www.monroecc.edu/go/jobconnection

Quietword™ - Advanced technology that allows students and alumni to register and be matched to jobs, internships, vacation work and careers. Quietword™ ensures that only mutually interested students and employers are connected. You control your privacy and anonymity by choosing to accept or decline invitations, and by blocking companies from ever seeing you. Register now and be in the right place at the right time for all your future job opportunities.

 www.monroecc.edu/go/quietword

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