



MONROE COMMUNITY COLLEGE

2010 International Student APPLICATION for ADMISSION

MONROE COMMUNITY COLLEGE is a Unit of the State University of New York

APPLICATION INSTRUCTIONS AND INFORMATION

Application Deadline

Applications are recommended to be received by:

- September Admission – June 1
- January Admission – November 15



www.monroecc.edu

MCC

Admissions Office
 Monroe Community College
 1000 East Henrietta Road
 Rochester, N.Y. 14623
 Phone: 585.292.2200
 FAX: 585.292.3860

(FOR OFFICE USE ONLY)

Date Rec'd. _____

Terminal _____

Appl. Fee _____

M # _____

APPLICATION INSTRUCTIONS AND INFORMATION ■ ■ ■

Your completed application for admission must include the following:

APPLICATION FEE

The application fee is \$20.00 (in U.S. funds). Check or Money Order should be made payable to "Monroe Community College."

INTERNATIONAL STUDENT APPLICATION & ESSAY

Carefully read all instructions and complete all pages of the application. Please print or type.

ENGLISH LANGUAGE PROFICIENCY

Test of English as a Foreign Language (TOEFL) must be taken if English is not your native or first language. MCC requires a minimum score of 500 (paper-based), 173 (computer-based), or 61 (internet-based) to be considered for admission. MCC's school code for test scores is 2429. For more information about TOEFL, please visit www.ets.org/toefl.

FINANCIAL DOCUMENTATION

Submit official bank statements showing availability of sufficient funds to pay for at least one year of study. The proof of financial support is required of all F-1 applicants seeking a Certificate of Visa Eligibility (Form I-20). The statements should be current, official, and in English.

DECLARATION OF FINANCES

Complete and sign the Declaration of Finances Form found on pages 6 and 7 of this packet.

HIGH SCHOOL TRANSCRIPT

Submit official high school transcripts (marks sheets, exam results, certificates). Photocopied transcripts are acceptable as long as they are signed and certified by a school official. Transcripts must be in English and include proof of graduation or completion.

COLLEGE TRANSCRIPTS (if applicable)

Submit official transcripts of all post-secondary coursework. If you wish to transfer foreign college credit to MCC, you must use a credential evaluation service such as WES (World Education Services, www.wes.org).

PHOTO IDENTIFICATION

Provide a copy of an official government-issued form of identification, such as a passport.

PROOF OF IMMUNIZATION

Once admitted, every student is responsible to provide documentation of immunization against mumps, measles, and rubella. The College will automatically enroll all F-1 students in mandatory health and accident insurance policies.

MAIL COMPLETED APPLICATION TO:

Admissions Office
Monroe Community College
1000 East Henrietta Road
Rochester, New York 14623-5780

APPLICATION DEADLINE:

Applications are recommended to be received by:
September Admission – June 1
January Admission – November 15

B. ENROLLMENT INFORMATION

16. PROGRAM OF STUDY

First choice _____
Program Name *Program Code*

Second choice _____
Program Name *Program Code*

17. SEMESTER YOU PLAN TO ENTER January 20____ September 20____

Program Name	Code	Location
Accounting: General (A.A.S.)	AC01	B
Addictions Counseling (A.S.)	AS01	D
Advertising: Commercial Art (A.S.)	AD01	B;D
African-American Studies (Sequence)	LA15	B; D
Air Conditioning Technology: Heating & Ventilating (A.A.S.)	HV01	A
Apprentice Training: Machine Trades (A.A.S.)	PM03	A
Biotechnology (A.A.S.) ²	BT01	B;D
Biology (Sequence) ³	LS02	B
Business Administration (A.S.)	BU01	B
Business: International Business (A.S.)	BI01	B;D
Chemistry (Sequence) ³	LS03	B
Childcare Practitioners (Sequence)	HU05	B
Cinema and Screen Studies (A.S.)	CN01	B
Communication & Media Arts (A.S.)	CM01	B
Computer Information Systems (A.A.S.)	CI01	B
Computer Information Systems (A.S.)	CI02	B
Computer Science (A.S.)	CS01	B
Computer Systems Technology (A.A.S.) ²	CP01	B
Computer Technology (A.A.S.) (Electrical Technology Option)	ET02	B
Construction Technology (A.A.S.) ⁴	CT01	B
Criminal Justice (A.S.) Criminal Justice-Corrections Administration (A.A.S.)	CJ01	D
	CJ02	D
Criminal Justice-Police Science (A.A.S.)	CJ03	D
Education Transfer Adolescence Education - Grade 7 - Grade 12 (A.A.)	EA01	B;D
Childhood Education - Grade 1 - Grade 6 (A.A.)	EC01	B;D
Early Childhood Education - Birth - Grade 2 (A.A.)	EE01	B;D
Education - Undecided (Sequence)	ED01	D
Electrical Engineering Technology: Electronics (A.A.S.)	ET01	B
Engineering Science (A.S.) Aero/Civil/ Mechanical Engineering (Sequence)	EN01	B
	EN02	B
Chemical Engineering (Sequence)	EN03	B
Computer Engineering (Sequence)	EN04	B
Electrical Engineering (Sequence)	EN05	B
Entrepreneurial and Applied Business Studies (A.A.S.)	EP01	B;D
Environmental Science (Sequence) ³	LS04	B
Fine Arts (A.S.)	FA01	B
Fire Protection Technology (A.A.S.)	FR01	P
Geosciences (Sequence) ³	LS05	B
Health Information Technology - Medical Records (A.A.S.) ^{2,4}	HI01	B
Health Studies (A.S.)	HS01	B
History: American (Sequence) ³	LA06	B
History: Global (Sequence) ³	LA07	B
Hospitality Management (A.A.S.) Food Service Administration (Sequence)	HM02	B
Golf Management (Sequence)	HM03	B
Hotel Technology (Sequence)	HM04	B
Travel and Tourism (Sequence)	HM07	B

Program Name	Code	Location
Humanities and Social Sciences (A.A.)	LH01	B
Human Services (A.A.S.)	HU01	D
Human Services (A.S.)	HU10	D
Information Technology (A.S.)	IT01	B
Interior Design (A.A.S.) ^{2,4}	ID01	B
Landscape Architecture (Sequence) ³	LA08	B
Liberal Arts (General Studies)	LA04	B;D
Mathematics (Sequence) ³	LA09	B
Mechanical Technology (A.A.S.)	MT01	B
Nutrition (Sequence) ³	LA10	B
Office Technology/Office Administration Management (A.S.)	OF01	B;D
Office Technology/Administrative Office Assistant (A.A.S.)	OF02	B;D
Office Technology/Administrative Legal Office Assistant (A.A.S.)	OF03	B;D
Optical Systems Technology: Laser/Photonics (A.A.S.)	OT01	B
Electro-Optics (Sequence) (A.A.S.)	OT03	B
Performing Arts: Music (A.S.)	MU01	B;D
Physical Education Studies (A.S.)	PE01	B
Physics (Sequence) ³	LS06	B
Political Science (Sequence) ³	LA11	B
Precision Machining	PM01	A
Pre-chiropractic (Sequence) ³	LA12	B
Pre-forestry (Sequence) ³	LS07	B
Pre-pharmacy (Sequence) ³	LS08	B
Public Relations (A.S.)	PR01	B
Social and Behavioral Sciences (Sequence) ³	LA13	B
Visual Communication: Graphic Arts/Printing (A.A.S.)	VC01	B
Visual Communication: Photography/Television (A.A.S.)	VC02	B
Undeclared	LA01	B;D

KEY*
A = Applied Tech. Ctr.
B = Brighton Campus
D = Damon City Campus
P = PSTF
2 Specialized courses available only during the day
3 Advisement Sequence - Designed to fulfill Liberal Arts degree requirements
4 Begin September only
5 Begin January only
6 With some majors, Teacher Education Certification programs in NY State may take more than 8 semesters of study (4 years) to complete.
Please see your advisor regarding certification requirements.

C. ACADEMIC HISTORY

18. List all institutions with dates of attendance. Attach separate list if needed.

High School	Name	City	State	Zip Code	Graduation Date
College/University	Name	State	Country	Attendance Dates	Degree(s) or Credits Earned
College/University	Name	State	Country	Attendance Dates	Degree(s) or Credits Earned

D. ENGLISH PROFICIENCY

19. Is English your native language? Yes No
 If not English, please specify your native language: _____
20. Have you taken TOEFL? Yes No
 If you answered YES to this question, what date did you take the TOEFL test? ____/____/____
MM DD YYYY
- If you answered YES to this question, what was your TOEFL score? _____
- Are you currently enrolled in an Intensive English Language Program? Yes No

E. FINANCES

It is estimated that the cost of study at Monroe Community College is about \$15,000 to \$16,000 U.S. dollars per academic year of 9 months (September-May). Shared living expenses can significantly reduce expenses. Indicate your resources in U.S. dollars on the DECLARATION OF FINANCES sheet.

ESTIMATED BUDGET FOR ONE ACADEMIC YEAR (SEPTEMBER-MAY) IN U.S. DOLLARS*

Non-Resident Tuition/Fees* (activities fees, accident insurance, health fee, parking)	\$6,400.00	
Living Expenses for off campus housing (including furnishings, utilities, food and household supplies)	\$6,285.00	
Living Expenses for on campus housing (MCC does not have on-campus housing for students living with spouses or families)		
	Single	\$6,400.00
	Double	\$5,600.00
	Food	\$2,000.00 (estimated)
Mandatory Health Insurance**		\$475.00
Other: Books, supplies, food, personal and recreational expenses		\$2,000.00 (estimated)
Estimated Academic Year Expenses (Sept.-May)		\$15,160.00 Off-campus living
in Total U.S. dollars		\$15,275.00 On campus - single
		\$14,475.00 On campus - double

*Tuition and fees subject to change.

**New York State law requires that sickness insurance, repatriation insurance and evacuation insurance be carried by all international students. Current policy provides that this expense be paid at the same time tuition is due.

Federal & State Financial Aid is not available for International students at Monroe Community College. It is imperative that adequate sources of finances be available, without working, for the duration of study. All prospective international students are required by the U.S. Citizenship and Immigration Services (USCIS) to provide documented evidence of financial resources for their first full academic year (9 months / 2 semesters) prior to MCC issuing the Form I-20 (application for F-1 student status). At Monroe Community College, the required amount for the first full academic year is between \$14,475 - \$15,275 in U.S. funds for the 2009-2010 academic year. This amount is based on the college's estimate of tuition and fees, housing, books and supplies, medical insurance, and miscellaneous living expenses.

ALL APPLICANTS READ CAREFULLY AND SIGN

I certify that the information given in this credential is complete and has been completed by me and accurate to the best of my knowledge. I agree to comply with any necessary regulations and understand that any knowing or intentional falsification of the information I submit may be grounds for summary dismissal from my studies. Furthermore, I have read and I understand all the information provided on this application.

Signature _____ Date _____

DECLARATION OF FINANCES ■ ■ ■

All F-1 international applicants must document their ability to meet all education and living expenses for the first year of study before Monroe Community College can issue a Certificate of Visa Eligibility (Form I-20). The current costs of attending Monroe Community College are outlined on page 5.

All documentation should be dated within 3 months of the date you submit your application to MCC. You may demonstrate your ability to meet all educational and living expenses by providing evidence of any combination of funding and support from the following sources:

SOURCE	REQUIRED DOCUMENTATION
Personal/Family Savings:	Original bank statement of account verifying the total amount of liquid funds available, verified by a bank official. Salary statements and property cannot be used.
Scholarship:	An official scholarship letter addressed to Monroe Community College from the Institution awarding the scholarship. The letter must contain the name of the applicant, duration of the award, the amount of funds available for each year of study.
Government/Employer:	An official letter addressed to Monroe Community College indicating the amount of support being offered. It should contain the same information as the "Scholarship" letter above.
Loans:	An official letter from the credit or lending institution indicating the approval and amount of the loan.

- Only original or true, certified copies are acceptable. Photocopies & Faxed copies are not acceptable.
- This information is required for visa eligibility determination only.
- Bank statements carry no liability on the part of the bank.

SOURCE OF FUNDS

Check (✓) the box(es) to show where your financial support will come from and indicate the amount that will come from that source.

SOURCE	AMOUNT
<input type="checkbox"/> Personal Account	\$ _____
<input type="checkbox"/> Family/Relative Sponsorship	\$ _____
<input type="checkbox"/> Scholarship	\$ _____
<input type="checkbox"/> Student Loan	\$ _____
<input type="checkbox"/> Government/Company	\$ _____
<input type="checkbox"/> Other (specify)	\$ _____
TOTAL:	\$ _____

APPLICANT INFORMATION

1. Legal Name _____
Last First Middle

2. Permanent Address _____
No. and Street Town or City

Province or State Country Zip Code

3. Intended field of study (see Program List on pg. 4) _____

4. Date of Birth ____/____/____

5. Country of Citizenship: _____ Country of Birth: _____

6. A student wishing to have his/her family accompany him/her must document the following amounts for each family member per calendar year of intended study: Spouse: \$4,800 per calendar year; Each Child: \$2,400 per calendar year.

- I plan to come **without** dependents (spouse/children).
- I plan to come **with** dependents. The following dependents will accompany me.

List full name and relationship to you: _____

Gender: Male Female Country of Birth: _____ Country of Citizenship: _____

List full name and relationship to you: _____

Gender: Male Female Country of Birth: _____ Country of Citizenship: _____

SPONSOR INFORMATION

1. Legal Name _____
Last First Middle

2. Permanent Address _____
No. and Street Town or City

Province or State Country Zip Code

3. Country of Citizenship: _____ Country of Birth: _____

4. Relationship to Applicant _____

CERTIFICATIONS

To be completed by the sponsor(s): This is to certify that I (we), the undersigned, have agreed to provide the funds indicated above to the applicant for the purpose of full-time study at Monroe Community College. I am (we are) submitting bank statements indicating the availability of these funds.

Sponsor's Signature Date Relationship to Applicant

Sponsor's Signature Date Relationship to Applicant

To be completed by the applicant: This is certifying that the information on the form is complete & accurate to the best of my knowledge. I am fully aware that any false or misleading statement will result in an automatic denial of admission. I also understand that financial aid is not available to me during my studies at MCC.

Applicant's Signature Date

